



*TLOMA's 19<sup>th</sup> Annual Educational Conference*

*Currently Recruiting Volunteers to be  
Workshop Managers*

**Here's all you need to do:**

- Attend a brief workshop manager orientation
- Distribute workshop materials and assist speaker
- Welcome the delegates to the workshop and introduce the speaker(s)
- Collect workshop evaluation forms
- Wear your Workshop Manager ribbon proudly!

(A full information package and sample script for your introduction will be provided.)

**Select Your Workshop Preferences**

**1<sup>st</sup> Choice:** Workshop # \_\_\_\_\_

**2<sup>nd</sup> Choice:** Workshop # \_\_\_\_\_

Day \_\_\_\_\_ Time \_\_\_\_\_

Day \_\_\_\_\_ Time \_\_\_\_\_

**3<sup>rd</sup> Choice:** Workshop # \_\_\_\_\_

I am willing to be a Workshop Manager for more than one workshop

Day \_\_\_\_\_ Time \_\_\_\_\_

Name: \_\_\_\_\_

Firm: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

**THANK YOU!**

Please return to Stephen Firth at [sfirth@kmlaw.com](mailto:sfirth@kmlaw.com) or fax to 416-204-2896