



Delegate Educational Session
Registration Form
19th Annual Educational Conference
October 24 to 27, 2007

One form per delegate is required. Please print, complete and fax to 905.472.5115.

Name: _____ Firm: _____

(Please print)

Thursday, October 25, 2007

- 11:00 am (Choose one)
- Workshop 1A **Getting Organized**
Speaker: Eileen Albert
 - Workshop 1B **Presentation Skills and Public Speaking**
Speaker: George Olds
 - Workshop 1C **Beginners Guide to Business Continuity**
Speaker: Claire Hardie
 - Workshop 1D **Group Benefits Review**
Speaker: Andy Kilpatrick
- 3:30 pm (Choose One)
- Workshop 2A **Paperless Office – Urban Legend v. Reality**
Speaker: Round Table Discussion
 - Workshop 2B **Know and Understand your Conflict Resolution Style in order to be a Better Manager**
Speaker: Bill Wilkinson
 - Workshop 2C **Microsoft Excel Training**
Speaker: Scott Dickson

Friday, October 26, 2007

- 9:00am (Choose One)
- Workshop 3A **Think Outside the Slide – PowerPoint Presentation Skills**
Speaker: Dave Paradi
 - Workshop 3B **Social Networking Skills**
Speaker: Wendy Woods
 - Workshop 3C **Emotional Intelligence at Work**
Speaker: Vicki Wilson
- 11:00 am (Choose One)
- Workshop 4A **Think Outside the Slide – PowerPoint Presentation Skills**
Speaker: Dave Paradi
 - Workshop 4B **Marketing Kits for Lawyers**
Speaker: Heather Suttie
 - Workshop 4C **9 Rules for Better Business Writing**
Speaker: Helen Wilkie
 - Workshop 4D **Finance Roundtable Discussion**
Speaker: Richard Stock